



## Position: Production Carpenter

**Department:** Production  
**Classification:** IATSE Hourly  
**Schedule:** Weekdays, weeknights, holidays and/or weekends  
**Status:** Non-Exempt  
**Reports to** Production Management & Technical Director  
**Works With:** LJP Staff, Visiting Artists & Designers, IATSE Labor, UCSD Residents & Students,  
**Supervises:** IATSE Carpenters, Welders, Riggers, and Casual Over-hire; IATSE Apprentices & Pre-Apprentices

### Job Description

Under the direction of the Technical Director and Production Manager, the Production Carpenter serves as a key member of La Jolla Playhouse's Production Staff. The position is expected to function in a fast-paced and detail-critical environment with direction from the Technical Director, participating in and facilitating stage activities including load in, tech, the run of a show, and strike & transfer.

The Production Carpenter is responsible for collaborating with the Master Carpenter on all projects from load in of the show through strike and is responsible for the management of all scenery during technical rehearsals, previews, performance, and strike. Key to the success of those projects, the Production Carpenter, in conjunction with the Technical Director and Production Manager, will take an active role in communicating with other IATSE Stage hands and La Jolla Playhouse Management to ensure successful execution of all designed scenic elements.

The Production Carpenter supervises day to day operations of the stage related to any productions produced or presented by La Jolla Playhouse to which they are assigned; collaborates with the Technical Director and Master Carpenter in the development of load-in schedules and crew assignments; monitors the safety and maintenance of all stage-related facilities and equipment; fulfills all other duties as assigned by the Technical Director or Production Manager. The strongest candidate is a leader and technician committed to the artistic vision and mission of La Jolla Playhouse.

## Responsibilities

- In conference with the Technical Direction Staff, assist in problem solving and determining construction and engineering to facilitate the completion of all scenery, keeping in mind budget, time, safety, and designer's desired results.
- Works with the Technical Direction staff to coordinate and execute the technical design and requirements of designers and directors, including incoming productions and co-productions.
- In collaboration with the Master Carpenter, lead the Scene Shop and Stage Crew in the installation of shows built by the Scenery Shops and elsewhere.
- Lead the Production Stage crew in the successful tech, preview, performance and strike of a show.
- As work requires, and as first called on the Stage as Department Head, construct, fabricates, organize, transport, repair and maintain scenery projects for the production.
- Maintain stage facilities and related equipment to ensure a safe and clean environment, including rigging and stage mechanics.
- Troubleshoot and solve problems to maintain the artistic integrity of the production.
- Responsible for securing the backstage areas during an emergency as well as contacting the necessary personnel during such emergencies. Serves as the primary contact for emergency personnel during such emergencies.
- Responsible for securing the facility and the backstage areas after technical rehearsals and performances.
- Responsible for the communication of running notes during the technical rehearsal process as needed by the Technical Director.
- Attend production meetings, tech rehearsal, previews, and note sessions as requested by the Technical Director and Production Manager.
- Assists in risk assessments and reviews with Technical Director and Production Management to achieve workable and safe productions at all levels.
- Function in a professional and collegial manner when collaborating with all theatre personnel, professional creative teams, staff, management and other visiting artists.
- Participate in research and development of special projects as assigned by the Technical Director and Production Management.
- Monitor, maintain, enhances and supports the educational and institutional mission of La Jolla Playhouse.
- Other duties as assigned

## Qualifications

- 4 plus years of professional experience in theatrical installation, scenic methods, and backstage management, in a regional theatre environment (LORT Experience Preferred).
- Ability to climb and work on ladders, lifts, catwalks, and grids.
- Ability to regularly lift 50lbs or more.
- Valid Driver's License.
- Working knowledge and experience with specialized tools used in advanced production operations.
- Ability to effectively communicate with production team.
- Ability to read and execute scenic design and construction drawings.
- Computer skills desired: AutoCAD, Office, Automation control (Creative Conners) preferred.
- Demonstrated skills and detailed knowledge of scenic carpentry, welding, rigging, complex automation solutions, and soft goods/fabric maintenance and repair.
- Knowledge of and dedication to safe working practices.
- Strong attention to detail and proactive monitoring and participation in processes.
- Possess strong critical thinking, problem solving, and organizational skills.
- Ability to multi-task and work under time constraints, maintaining a productive attitude.

### To Apply:

- Please send resume and references along with a cover letter to [productionjobs@ljp.org](mailto:productionjobs@ljp.org)
- No phone calls please

La Jolla Playhouse is an Equal Opportunity Employer and is committed to achieving a diverse workforce. Employment decisions are based on needs of the organization, job requirements and individual qualifications without regard to race, gender, religion, age or belief and encourages applicants of all backgrounds to apply.